



**City of Cedar Park – Parks & Recreation
2015 Veterans Day Parade Rules & Regulations
November 7, 2015 - Parade begins at 9:30 am, check-in starts at 8:00 am**

SAFETY REGULATIONS

Reckless or dangerous driving will not be tolerated.

No participant can possess or be under the influence of alcohol, drugs or illegal substances. Smoking is not allowed at any time. Bottled water and soda cans are permitted. No glass containers are allowed.

If your group is distributing candy, prizes or any other material, your group must have an adult walker beside each tire and behind the float or vehicle to ensure spectators or children do not reach near or under the vehicles. Candy or giveaways may be handed to the crowd and must be distributed hand-to-hand by walking along the parade route next to the spectators and never from a float or vehicle. Any group throwing overhand or directly at a spectator will be asked to stop and will not be invited to participate in subsequent parades. If a group would like to pass out any other items other than candy, it must be approved by the Parks & Recreation Department and should be included on your entry form. Flyers and brochures may not be handed to the crowd. Exhibiting dangerous behavior and/or tricks may also lead to disqualification and expulsion.

There must be at least one (1) adult per five (5) children below the age of sixteen (16) on the float at all times. The adult must be associated with the organization sponsoring the float.

Bike riders must wear helmets.

All floats, trailers and tow vehicles must be equipped with working brake lights, fire extinguishers and properly inflated tires. All floats and trailers must be pulled by a motorized tow vehicle, and all floats and trailers must be attached to tow vehicles with safety chains. No persons may ride on top or on the sides of any fire trucks and/or farm equipment that is in the parade. The number of persons allowed to ride in the cab of the fire truck/farm equipment shall equal the number of seatbelts available.

Children below the age of eighteen (18) that are riding in the back of pickup trucks must be seated at all times behind rails or sides of the truck. Trucks must have closed tailgates or enclosed backs. No parade participant may ride with feet hanging over the side of the float/vehicle.

Each pulled float must have a spotter in the pulling vehicle, other than the driver, viewing the back and communicating with the driver if/when a problem arises. If no cab is present, spotter must be present beside the float.

All vehicles in the parade must be able to navigate the entire parade route and make all turns and clearances without difficulty. It is the responsibility of each driver/entrant to see to it that their float clears all obstacles (tree limbs, traffic lights, overhanging utility wires, etc.).

All participants should be aware of the possibility of heat exhaustion and look for signs of fatigue in your marchers. Participants are encouraged to bring plenty of drinking water.

GENERAL REGULATIONS

The purpose of the City of Cedar Park's Veterans Day Parade is to honor our Veterans and Military. Each applicant shall be responsible for the conduct of each and every one of its participants and agrees to notify each and every participant of these Rules & Regulations. The City has the right to deny participation of any entry or person failing to comply with these Rules & Regulations and/or which does not serve the purpose of the parade.

If your entry includes animals, you are expected to have a waste detail walking immediately behind your entry with the appropriate shovels and buckets. If you do not have the appropriate clean-up detail, entry in the parade will be denied. Animals must be listed on the entry application. You are expected to maintain control of your animal(s) at all times; riders not exhibiting control will be removed from the parade for their own and spectator safety. Animals must have updated vaccinations and be in good medical health and be able to cope with crowds and other animals. Animals must be kept on a leash or other restraint. Entrants are not permitted to allow animals any contact with parade spectators. Any entry that uses animals is required to furnish proof of insurance for coverage of a parade or exhibition event. Horses must be bagged or followed by "scoopers" during the parade. The staging area shall be left as clean as you found it, or you may be removed from the parade and barred from future participation.

Unless there is an emergency, participants are not allowed to get on or off of floats or vehicles while it is in motion or anywhere on the parade route.

Drivers of any vehicle must have a valid driver's license and vehicle liability insurance as required by the State of Texas. All motorized vehicles in the parade must be operated by an individual at least eighteen (18) years of age. Each vehicle must have proof of vehicle liability insurance for float inspectors to see.

Participants should be aware that it is possible that an emergency vehicle may need to leave the parade suddenly in the event of an emergency.

All vehicles should be checked thoroughly for gas, water, oil, etc. prior to the start of the parade. An antique vehicle is defined as twenty (20) years or older and must be in good running condition.

This is a controlled, forward-motion parade. If your entry experiences problems during the parade, please exit the parade route immediately and locate a volunteer for assistance. We do not want to block or delay the procession for any reason.

To reduce gaps, vehicles should limit their speed to the pace of a slow walk (approximately 5 miles per hour) and stay within two car-lengths of the preceding entry. Please take into consideration that marching bands may move at a slower pace due to hot and humid weather. Entries must maintain steady movement of parade with twenty (20) to thirty (30) feet between each entry. At no time may any vehicle travel at more than 5 mph.

In order to limit clean-up costs, each entry is required to be equipped with plastic trash bags for depositing trash and litter accumulated by the entry's participants before, during and after the parade.

All entries should be decorated to pay tribute to our Veterans, Military, Veterans Day or have a patriotic theme (i.e. having or expressing devotion to and vigorous support for one's country). In order to be considered a float, float entries must be at least 50% patriotically decorated. The tow vehicle does not need to be decorated but must display the name of your group or company on both sides of your entry.

Companies or organizations that will walk in the parade are encouraged to carry a banner displaying the name of the group or company. Banner carriers must be capable of maintaining the parade pace.

All conduct shall comply with federal, state, or local laws, statutes, ordinances, rules, regulations, and policies, and the City has the right to deny participation to any entry failing to comply therewith.

LINEUP INSTRUCTIONS

Non-parade vehicles are not allowed in the staging area, which consists of Hur Industrial Blvd. Formation check-in begins at 8:00 am and closes promptly at 9:00 am on the day of the parade. Entries arriving after 9:00 am will not be eligible to participate. There will be a check-in table on the right side of Hur Industrial Road where you will receive a route map along with your line up number. Each entry will receive an “Entry” Number. Please display this number on the front right side of your entry. You must follow the parade route and the instructions provided by the Parks & Recreation Department.

The lineup areas may become congested with vehicles, pedestrians (including many young children) and all types of parade entries. Watch out for and yield to pedestrians. Pedestrians need to watch out for and be aware of moving vehicles throughout the lineup area.

Speed limit in all lineup areas is 5 mph.



Veterans Day Parade Entry Form

Parade registration ends on November 2, 2015

Email completed entry form to tara.mcalister@cedarparktexas.gov, Samantha.roos@cedarparktexas.gov, or fax to (512) 401-5509 by November 2nd.

Name of Organization or Business: _____

Contact Person & Title: _____

Address: _____

Email Address: _____

Phone: (Day): _____ (Evening): _____ (Cell): _____

Detailed description of entry: ***You must include size (height, width/length – if vehicular) and “noise”:***

Are you handing out any items other than candy? ____ If yes, please indicate the items you would like to hand out: _____

Please check type of entry:

- a. ____ Vehicle: Make _____ Model _____ Year _____
- b. ____ Equestrian _____ Number of Horses _____
- c. ____ Commercial Entry _____ Number of vehicles _____
- d. ____ Float
- e. ____ Other (please identify): _____
- f. ____ Walking (Number of walkers: _____)

I have read the City of Cedar Park – Parks & Recreation 2014 Cedar Park Veterans Day Parade’s Rules & Regulations and agree to abide by them. VIOLATIONS TO ANY OF THE RULES & REGULATIONS MAY RESULT IN REFUSAL OF ENTRY AND PARTICIPATION FOR CURRENT AND FUTURE PARADES AND/OR DISQUALIFICATION FOR AWARDS.

All participants agree to indemnify and hold the City of Cedar Park, its elected officials, officers, board members, agents and employees harmless from any liability whatsoever regardless of cause, from any and all claims or causes of action, damages, suits, costs, expenses, or attorney fees that may arise from participation in the parade.

Participant hereby grants and conveys unto the City of Cedar Park all rights, titles, and interest in any and all photographic images and/or video recordings made by the City of Cedar Park during the parade, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings.

Name (Printed)

Date

Signature

Would your organization be interested in participating in the 2016 4th of July parade?

Yes _____ No _____

Parade Route

